

COVID-19 Day of Reflection 2025 will take place on Sunday 9 March 2025 to remember those who lost their lives, reflect on the sacrifices made by many during the pandemic and provide an opportunity for people to reflect on their experiences of the pandemic in a way that suits them best.

Memory Walk	Starting at Tir Prince Park along the active travel routes ending in the Community Centre for a candle lit Vigil and refreshments. Health and Safety implications: Pre-registration through emailing or phoning the Resource Centre to estimate numbers. Create an events page on Face Book with a registration link and for marketing.	High Vis vests x 10 - £20
	Posters in local businesses with QR code to register. Councillors/volunteers as marshals along the way to guide participants. Choose a flat route for accessibility. Equip marshals with HiVis vests, and suggest reflective clothing for participants.	
Candlelight Vigil	Venue - Community Centre. Supplies: Provide candles (preferably LED for safety) Start with a welcoming speech from the Mayor. Play music, for a reflective tone.	Refreshments £50 LED Candles x 120 (packs of 24 x 5@ £18.04 per pack) = £90.20

	Invite attendees to share brief personal reflections or readings. End with a collective moment of silence and candle lighting. Followed by refreshments. Provide seating and interpreters for those with disabilities. Can be promoted and marketed on Face Book, and posters in local business.	
Memory tree	Provide a memory tree which can be put in the foyer of the Community Centre. Provide tags and pens for people to write their memory's on. Can be promoted and marketed on Face Book, and posters in local business. Face book event can be set up which include the location and how to participate. The tree can be displayed for a period of time and then the memories made into a virtual memory wall and shared on FB.	£44.99 (Amazon 6Ft LED Pre lit tree) £9.99 500 tags (Amazon)  

Event Name: COVID Remembrance Memory Walk

Location: Tir Prince Park to Kinmel Bay Community Centre (via Active Travel Route)

Date and Time: Sunday 9th March 2025 at 5pm

Assessment Conducted By: Kath Evans

Date of Assessment: 16/01/2025

Hazard	Who Might Be Harmed?	Risk Level (Low/Medium/High)	Mitigation Measures
Uneven paths or debris	Participants, especially elderly/disabled	Medium	Inspect route beforehand, clear debris, mark uneven surfaces with signage, and have marshals stationed along the route.
Overcrowding at start/finish	Participants	Medium	Use staggered start times, pre-registration to manage numbers.
Road crossings along the route	Participants	Medium	Assign marshals to guide crossings at busy roads, use reflective vests and signage for visibility.
Medical emergencies	Participants and volunteers	Medium	Station trained first aiders at key points along the route and provide emergency contact information
Adverse weather conditions	All attendees	Medium	Monitor forecast, provide water for hot weather, and have contingency plans for extreme weather (e.g., reschedule).